



# Advanced Certificate in Librarianship

(Course Code: ACL)

ACL 2022/2023

## 1. Introduction

The Advanced Certificate in Librarianship (ACL) is offered in conformity with the Sri Lanka Qualifications Framework (SLQF) Level 02, and aimed at facilitating the development of participants' knowledge, attitudes, and skills relevant to librarianship. It also enables those who successfully complete the ACL to join one of the Diploma programs.

## 2. Target Group

Those who have little or no prior knowledge in this discipline and/or has not undergone any prior formal training in an academic or professional setting.

## 3. Entry Requirements

The minimum qualification required to enter the course is

- GCE(O/L) (Old Syllabus): Passed ~~six~~ core subjects including medium language and mathematics and have credits(C) or higher grades for minimum of (any) three subjects.
- GCE(O/L) ( (New Syllabus)(introduced in 2007) : Passed six subjects including medium language and mathematics and have credits (C) or higher grades for minimum of (any) three subject.
- Above results can be achieved in two sittings.
- If these results are obtained in two sittings, the first results sheet must include passes in five core subjects including medium language and mathematics and must have credits (C) or higher grades for minimum of (any) three subjects.

## 4. Intended Learning Outcomes

After Completing this course, the participant will be able to:

- illustrate how libraries function to serve persons with different needs and purposes
- perform routine library procedures
- identify key authoritative information sources
- use ICT and English language for basic communication and information retrieval
- support and promote general reading
- plan and execute a library extension activity

**5. Significance of the Program:** As shown in the figure, completion of ACL will enable those who do not have GCE/AL, to enter one of the Diploma programs (SLQF Level 3) conducted by NILIS and continue to Higher Diploma at SLQF Level 4.

## 6. Course Content

- Preparation for Professional Studies (ICT and English)
- Introduction to Librarianship
- Library Routines – 1
- Library Routines – 2
- Elective Module – School **OR** Public Libraries
- Project

**7. Duration:** Six months

**8. Medium of Instruction:** Sinhala, Tamil, or English (depends on availability of a sufficient number of students for each medium).

**9. Mode of Study:** All classes will be conducted only in online mode until further notice.

## 10. Method of Evaluation:

Through classroom assignments and a short Project report.

## 11. Evaluation Criteria:

An assignment per module and a written report on a given topic must be submitted. A minimum mark of 50% or above must be obtained to pass each assignment and the report.

## 12. Course Fees:

**Rs.16,000/=** which must be paid in one installment.

**13. Applications close on :** 31 May 2022

**14. Commencement of the Program:** July 2022

## 15. Process of Applying:

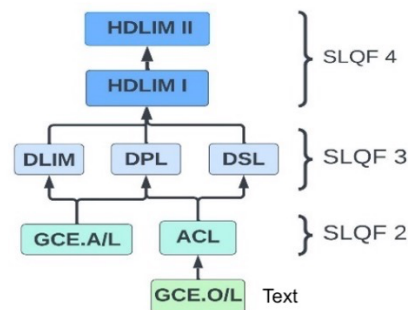
- Download the application from our website <https://nilis.cmb.ac.lk/home/courses-3/>
- Fill the application form as clearly as possible
- Deposit Rs. 250.00 as Application Processing Fee to the Account No. 086100101191736 of Peoples' Bank, Thimbirigasyaya Branch and paste the original receipt in the given cage in the Application Form.
- Enclose certified copies of the birth certificate, GCE/OL certificate(s) and the NIC.
- Write the course code on top left corner of the envelope.
- Post the application and other attachments to the.

“Senior Assistant Registrar

National Institute of Library & Information Science (NILIS)

University of Colombo

Colombo 03”



ACL : Advanced Certificate in Librarianship  
 DLIM : Diploma in Library and Information Management  
 DPL : Diploma in Public Librarianship  
 DSL : Diploma in School Librarianship  
 HDLIM I : Higher Diploma in Library and Information Management Part I  
 HDLIM II : Higher Diploma in Library and Information Management Part II