

**National Institute of Library and Information Sciences (NILIS)**  
**University of Colombo**

**Postgraduate Diploma in Library and Information Science [PGDip (LIS)]**  
**(Sri Lanka Qualifications Framework (SLQF) - Level 8)**  
**Leading to**  
**Master of Library and Information Science (MLS)**  
**(Sri Lanka Qualifications Framework - Level 10)**

*By-Laws made by the Council of the University of Colombo under section 135 of the Universities Act No. 16 of 1978 and its subsequent amendments.*

Whereas the University of Colombo has been conducting the programme leading to the Master of Library and Information Science since 1994 under its By-Laws made in that year;

Whereas the said programme has been conducted in terms of the said By-Laws and that students have been registered under the said By-Laws whose registration is still in operation;

Whereas the University Grants Commission has published Sri Lanka Qualifications Framework (SLQF) with norms, duration, credit points, etc. for different levels of academic achievements and has impressed upon the University to revise the existing programs to bring them in align with the requirements in the published Qualification Framework;

Whereas it has become necessary to revise and revamp the programme leading to the Master of Library and Information Science to bring it on par with the requirements laid down in the Sri Lanka Qualifications Framework as updated and published by the University Grants Commission in 2015;

Whereas it has become necessary to enact By-Laws to prescribe the revised and revamped curriculum and other provisions including those relating to procedural and substantive aspects of the programme;

The Council of the University of Colombo on the recommendation of the Senate and the Board of Management of the National Institute of Library and Information Sciences, University of Colombo makes the following By-Laws.

**By- Laws**

1.
  - 1.1. These By-Laws may be cited as the Postgraduate Diploma in Library and Information Science [PGDip (LIS)]/ Master of Library & Information science (MLS) By-Laws No. 24 of 2020.

- 1.2. These By-Laws shall be deemed to have come into operation with effect from November 2018.
2. Subject to these By-Laws a person may be awarded the Postgraduate Diploma in Library and Information Science [hereinafter referred to as the PGDip (LIS)] or Master of Library & Information Science (hereinafter referred to as the MLS), if he/she has:
  - a. been a registered student of the National Institute of Library and Information Sciences (hereinafter referred as NILIS), University of Colombo (hereafter referred as the University) for the period prescribed by these By-Laws;
  - b. thereafter pursued the program of study of the University to the satisfaction of the Director, NILIS as prescribed by these By-Laws, and other Rules and Regulations of the University;
  - c. satisfied the examiners of the PGDip (LIS)/MLS at the continuous assessments such as take-home assignments, classroom tests, course work as well as semester-end examinations of prescribed courses;
  - d. paid such registration, tuition, supervision and examination and other fees as may be payable by her/him to NILIS;
- 3.1. Applications for registration for the PGDip (LIS)/MLS shall be invited by notice in newspapers and/or on the University notice board and/or on-line through the Website/Internet.
- 3.2. A person who wishes to follow the programme leading to the PGDip (LIS)/MLS shall make an application through the conventional and/or on-line mode to the Registrar when the said program is advertised.
- 3.3. The application shall be on the prescribed form providing the information as he/she may be required to submit, including his/her qualifications for undertaking the course of study.
4. There shall be a Coordinator for the programme who shall be appointed by the Director, NILIS.

5. Applications received by the Registrar shall be referred to the Coordinator of the program. The Coordinator, having examined the applications for necessary initial qualifications, shall call the qualified candidates for an interview, on which selections may be made. An entrance test may be held, if necessary, prior to the interview, if the number of applicants is in excess of the number of candidates that can be accommodated in the given year. The final list of candidates to be enrolled shall be recommended to the NILIS Board of Management (hereinafter referred as NILIS/BOM).

## 6. Admission Criteria for PGDip (LIS)

No person shall be considered for admission to the PGDip (LIS) leading to the MLS unless he/she has satisfied the following qualifications:

6.1. A Degree in Library and Information Science from a recognized University/Institute (SLQF Levels 5 or 6)

**OR**

6.2. Any other Degree from a recognized University/Institute with one-year experience in Library and Information Science field (SLQF Levels 5 or 6).

**OR**

6.3. Full Professional Qualification in Librarianship (Chartered Librarian) of the Sri Lanka Library Association or a similar organization overseas, with one year of work experience in executive capacity

**AND**

6.4. Perform satisfactorily at a selection test and an interview to be conducted by NILIS.

## 7.

7.1. On acceptance by the NILIS/BOM a person shall forthwith register as a postgraduate candidate for PGDip (LIS) of NILIS upon payment of the prescribed registration, tuition, examination, library and other fees and/or deposits.

7.2. The minimum period of registration for the PGDip (LIS) shall be one year and for the MLS shall be two years, where the first year of Diploma shall be counted as the first year. The initial registration (hereafter referred to as first period of registration) shall be valid for one academic year counted from the date of commencement of the course. Any registration after the lapse of the first period of registration shall be for a period of one year at a time, with a maximum of two years for the PGDip (LIS) and three years for the MLS.

7.3. The registration for the PGDip (LIS)/MLS shall be deemed to have lapsed at the expiry of its period of validity. A candidate, whose registration has so lapsed may request for renewal of registration for a further period, provided the NILIS considers him/her eligible for such registration. However, no registration may be renewed after the expiry of two academic years/three academic years from the end of the first period of registration for the Diploma/Masters respectively. Any such candidate may be required to seek registration for the PGDip (LIS)/MLS afresh if he/she failed to obtain the degree even after the expiry of the second/third period of registration.

7.4. If the number of persons who have applied and/or who are registered for the course in any given year is not sufficient, in the opinion of the NILIS, to make the conducting of the course financially viable, the BoM reserves the right not to conduct the course, subject to NILIS refunding any fees, except the application fees, that may have been received.

7.5. Notwithstanding anything stated to the contrary, the NILIS shall have the right to cancel at any time the registration of a candidate for cause assigned.

8. No such candidate shall keep away from classes, withdraw from the examination or a classroom test without prior approval from the NILIS/BOM.

## Part II

### Course Details:

#### **Postgraduate Diploma in Library and Information Science [PGDip (LIS)]**

9.

9.1. The PGDip (LIS) program shall include, as prescribed in the schedule;

| Course Code     | Course title  | No. of Credits |
|-----------------|---|----------------|
| PGDip(LIS) 8111 | Foundation of Library & Information Science and Information Society | 2              |
| PGDip(LIS) 8112 | Collection Management   | 2              |
| PGDip(LIS) 8113 | Organization of Knowledge and Bibliographic Control                 | 5              |
| PGDip(LIS) 8114 | Management Principles, Information Marketing and Entrepreneurship   | 5              |
| PGDip(LIS) 8115 | Research Methodology  | 3              |
| PGDip(LIS) 8216 | Library Information Systems Management                              | 4              |
| PGDip(LIS) 8217 | Library Project Management  | 3              |
| PGDip(LIS) 8218 | User needs, Behaviour and User Education                            | 3              |
| PGDip(LIS) 8219 | Project Report  | 3              |
|                 | Total credits as per SLQF   | 30             |

9.2. The title of course modules and seminar modules shall be those set out in the said schedule, and the Senate shall have power, on the recommendation of the NILIS/BOM, to amend the schedule.

9.3. The Senate shall have power, on the recommendation of the NILIS/BOM, to amend the number of taught courses and seminar modules, the course structure, the mode of instruction, the syllabi and the scheme of evaluation.

10.

10.1. The Senate, on the recommendation of the NILIS/BOM, shall appoint a Board of Examiners to conduct the examinations leading to the conferment of the PGDip (LIS).

10.2. The performance in course modules shall be assessed through the means of continuous assessment and a semester end examination.

10.3. Project Report of 5000- 6000 words shall be assessed by the teachers/ examiners concerned, who will also be members of the Board of Examiners.

11. The scheme of evaluation shall be as laid down in Part III of these By- Laws.

12. The medium of instruction and examination shall be English.

13.

13.1. In each of the taught course modules of PGDip (LIS) carry a maximum of 100 marks and Fifty (50) percent of the aggregate marks shall be allocated for continuous assessments. The balance 50 percent shall be awarded on the performance at the written examination held after the period of teaching.

13.2. Both the continuous assessment component and end of semester written examination component shall evaluate a candidate's level of knowledge, competence in skills attitudes and behaviour.

13.3. The continuous assessment component shall take different form of assessment including, but not restricted to, take home assignments, field study reports, literature survey/ review, conduct of focus group discussions, seminar presentations, oral examinations, conduct of exhibitions, mock sessions, etc.

13.4. The allocation of percentage of marks for different components of continuous assessment shall be decided by the Academic Committee on the recommendation of the Coordinator. This could vary from year to year.

14.

- 14.1. A candidate may not be evaluated unless he/she has duly registered as a PGDip (LIS) candidate as from the commencement of the academic year as well as satisfied the attendance requirements at lectures, seminars, etc. as prescribed by the NILIS/BOM from time to time.
- 14.2. All rules relating to the Examination Procedure, Offences and Punishment Regulation No. 1 of 1986 of University of Colombo, *mutatis mutandis*, apply to, or in relation to, all assessments/tests of the PGDip (LIS).
- 14.3. Without prejudice to the generality of the aforementioned regulation, rules relating to assignments/tests and project report shall be formulated and implemented by the Coordinator with the approval of the NILIS/BOM. Any matter, relating to them shall be decided by the BoM on the recommendation of the Coordinator, the Director of the Institute and the Academic Committee.
- 14.4. Rules relating to assignments/tests/seminars shall be announced with the concurrence of the BoM from time to time, by the Coordinator in consultation with the teachers and such rules shall not be changed or revoked unless otherwise so decided by the Academic Committee and the NILIS/BOM.

### **Part III**

#### **Scheme of Evaluation - PGDip (LIS)**

15.

- 15.1. Each of the taught course modules shall carry a maximum grade point of 4.00.
- 15.2. A candidate's performance in the taught course modules seminars and the project report shall be graded according to the following scheme and the calculation of Grade Point Average (GPA) is carried out considering the grade point for each subject and credits allocated accordingly.

### Scheme of assessment

| Grade | Range of Marks | Grade Point Value |
|-------|----------------|-------------------|
| A+    | 90-100         | 4.00              |
| A     | 80-89          | 4.00              |
| A-    | 75-79          | 3.70              |
| B+    | 70-74          | 3.30              |
| B     | 65-69          | 3.00              |
| B-    | 60-64          | 2.70              |
| C+    | 55-59          | 2.30              |
| C     | 50-54          | 2.00              |
| C-    | 45-49          | 1.70              |
| D+    | 40-44          | 1.30              |
| D     | 30-39          | 1.00              |
| E     | 00-29          | 0.00              |

During the study period, a candidate accumulates Grade Point Values through continuous assessment and end of Semester examination for the Course Modules and the project report.

From the Grade Point Values (GPV) accumulated, a Grade Point Average (GPA) will be calculated by taking the credit point of each module ( $C_i$ ) into consideration and by using the following formula.

$$GPA = \frac{\sum_{i=1}^n GPV_i C_i}{\sum_{i=1}^n C_i}$$

Where  $GPV_i$  and  $C_i$  are the Grade Point Value earned and credit values allocated respectively for the 'n' number of courses. Any calculated GPA shall be rounded to the second decimal place.

15.3. A candidate should obtain a minimum grade point of 2.00 or more to pass in each taught course module examination.

16. A candidate shall be deemed to have been successful at the PGDip (LIS) if he/she obtains:

- 30 credits from all the course modules
- Grade Point Value of 2.00 or above in each of the course modules.

17. A candidate who has been successful at the examination leading to the award of the PGDip (LIS) shall be awarded a Distinction pass at the examination if he/she obtains a minimum Grade Point Average (GPA) of 3.70 or more (GPV of 3.70 or more for each module) in the first attempt.

18. A candidate who has been successful at the examination leading to the award of the PGDip (LIS) shall be awarded a Merit pass at the examination if he/she obtains a minimum Grade Point Average (GPA) of 3.30 (GPV of 3.30 for each module) in the first attempt.
19.
  - 19.1. If a candidate obtains a GPV of less than 2.00 in a module of the PGDip (LIS), he/she shall be deemed to have an incomplete result in that module.
  - 19.2. A candidate who has incomplete result having obtained a GPV of less than 2.00 in each of the modules during a semester will repeat those modules at the next available occasion. Such candidates will be given the option to carry forward marks of continuous assessments they earned during the particular semester.
  - 19.3. A candidate who re-sits a module shall be deemed to have passed in the module if he/she receives a grade point 2.00 or above for the module. A candidate who obtains more than GPV 2.00 at the re-sit attempt will be given a maximum grade point of 2.00 in calculating the GPA.
  - 19.4. A candidate who has an incomplete result shall be eligible for two further attempts provided he/she has a valid registration.
20. A candidate who fails to satisfy the minimum requirements prescribed above shall be deemed to have an incomplete result at the examination.
21.
  - 21.1. In addition to successfully completing the course work a student shall submit a project report of not less than 5000- 6000 words, for evaluation.
  - 21.2. A candidate who successfully passed all modules of PGDip (LIS) and the Project Report may request in writing to award him/her the Postgraduate Diploma in Library and Information Science PGDip (LIS).
22. The NILIS shall announce through public notification the names of candidates who have passed the PGDip (LIS) examination and those who have obtained the Degree and of those who have been referred. All candidates shall be informed individually of the results of their examination and in case of failure they shall be informed of subjects in which they failed.

## **Part IV**

### **Master of Library and Information Science (MLS)**

23.

23.1. The candidates who successfully completed PGDip (LIS) shall be eligible to apply for registration to the MLS.

23.2. Postgraduate Diploma holders (SLQF Level 8) in Library and Information Science from a recognized University/Institution shall be eligible to apply for the MLS directly.

24.

24.1. On acceptance by the NILIS/BOM a person shall forthwith register as a postgraduate candidate for MLS of NILIS upon payment of the prescribed registration, tuition, examination, library and other fees and/or deposits.

24.2. The duration of the MLS program shall be two years which will include as the first year the period of study spent by a candidate on successfully completing 30 credits at the PGDip (LIS) program.

25.

25.1. The MLS shall include the following components as prescribed in the schedule.

| <b>Course Code</b> | <b>Course title</b>              | <b>No. of Credits</b> |
|--------------------|----------------------------------|-----------------------|
| MLS1031            | Advanced Research Methodology    | 3                     |
| MLS1032            | Seminar on new trends in LIS     | 2                     |
| MLS1043            | Dissertation                     | 25                    |
|                    | Total credits of MLS as per SLQF | 30                    |

25.2. The title of course modules and seminar modules shall be those set out in the schedule, and the Senate shall have power, on the recommendation of the NILIS/ BoM, to amend the schedule.

26. The Senate shall have power, on the recommendation of the BoM, to amend the number of taught courses and seminar modules, the course structure, the syllabi and the scheme of evaluation.

27.

27.1. The Senate, on the recommendation of the NILIS/BOM, shall appoint a Board of Examiners to conduct the examinations leading to the conferment of the MLS.

27.2. The performance in course modules and the Dissertation shall be assessed through the means of continuous assessment at the end of the course by teachers/examiners concerned, who will also be members of the Board of Examiners.

27.3. There will be no semester end examination for the above modules

28. The scheme of evaluation shall be as laid down in Part V of these By- Laws.

29. The medium of instruction and examination shall be English.

30.

30.1. Each module shall carry a maximum of 100 marks. The evaluation of a candidate's performance at each of the modules shall take the form of continuous assessments.

30.2. In each of the modules 50 percent of the maximum mark shall be based on continuous assessments which assess the performance of the candidate at assignments, classroom tests, quizzes, reports, discussions, seminars, oral presentations, etc.

30.3. The balance 50 percent of marks shall be used for assessing the performance of the candidates at the end of semester summative assessment.

31.

31.1. All rules relating to the Examination Procedure, Offences and Punishment Regulation No. 1 of 1986 of University of Colombo, *mutatis mutandis*, apply to, or in relation to, all assessments/tests of the MLS.

31.2. Without prejudice to the generality of the Regulation No. I of 1986, rules relating to assignments/tests and project report shall be formulated and implemented by the Coordinator with the approval of the BoM. Any matter, relating to them shall be decided by the BoM on the recommendation of the Coordinator, the Director of the Institute and the Academic committee.

31.3. Rules relating to assignments/tests/seminars shall be announced with the concurrence of the BoM from time to time, by the Coordinator in consultation with the teachers and such rules shall not be changed or revoked unless otherwise so decided by the Academic Committee and the BoM.

## Part V

### Scheme of Evaluation - MLS

32.

- 32.1. The taught course module shall carry a maximum grade point of 4.00.
- 32.2. A candidate's performance in the taught course modules shall be graded according to the following scheme and the calculation of Grade Point Average (GPA) is carried out considering the grade point for each subject and credits allocated accordingly.

### Scheme of assessment

| Grade | Range of Marks | Grade Point Value |
|-------|----------------|-------------------|
| A+    | 90-100         | 4.00              |
| A     | 80-89          | 4.00              |
| A-    | 75-79          | 3.70              |
| B+    | 70-74          | 3.30              |
| B     | 65-69          | 3.00              |
| B-    | 60-64          | 2.70              |
| C+    | 55-59          | 2.30              |
| C     | 50-54          | 2.00              |
| C-    | 45-49          | 1.70              |
| D+    | 40-44          | 1.30              |
| D     | 30-39          | 1.00              |
| E     | 00-29          | 0.00              |

- 32.3. A candidate's performance in each of the courses shall be graded according to the following scheme and the calculation of Grade Point Average (GPA) is carried out considering the Grade Point Value for each such course and Credits allocated accordingly using the following formula.

$$GPA = \sum_{i=1}^n GPV_i C_i / \sum_{i=1}^n C_i$$

Where  $GPV_i$  and  $C_i$  are the Grade Point Value earned and credit values allocated respectively for the 'n' number of courses. Any calculated GPA shall be rounded to the second decimal place.

33. A candidate shall be deemed to have been successful at the MLS if s/he obtains:

- a. 30 credits from all the course modules (including the Dissertation).
- b. Grade Point Value of 2.00 or above in each of the course modules.

34. A candidate who fails to satisfy the conditions set out in section 33 shall be deemed to have failed the examination.
35.
  - 35.1. A candidate who has been successful at the examination leading to the award of the MLS shall be awarded a Distinction pass at the examination if he/she obtains a minimum Grade Point Average (GPA) of 3.70 or more (GPV of 3.70 or more for each module) in the first attempt.
  - 35.2. A candidate who has been successful at the examination leading to the award of the MLS shall be awarded a Merit pass at the examination if he/she obtains a minimum Grade Point Average (GPA) of 3.30 (GPV of 3.30 for each module) in the first attempt.
36.
  - 36.1. A candidate shall be deemed to have an incomplete result in one or more modules of the MLS if he/she obtained a Grade Point Value (GPV) less than 2.00 in the module.
  - 36.2. A candidate who has incomplete result having obtained a GPV of less than 2.00 in each course module during a semester shall repeat the respective examinations of those modules at the next available occasion. Such candidates shall be given the option of carrying forward their assignment marks/seminar marks earned for that respective course module during that particular semester.
  - 36.3. A candidate who has an incomplete result shall be eligible for three further attempts provided he/she has a valid registration .
37. A candidate who fails to satisfy the conditions set out in Section 36 shall be deemed to have an incomplete result at the examination.
38.
  - 38.1. A candidate who re-sits a module shall be deemed to have passed in the module if he/she obtains a GPV of 2.00 or above for that module.
  - 38.2. A candidate who obtains more than GPV 2.00 at the re-sit attempt will be given a maximum grade point of 2.00 in calculating the GPA.
39. In addition to successfully completing the course work, a student shall work on his/her dissertation under a supervisor/s appointed by the Senate on the recommendation of BoM and submit a Dissertation of 25,000- 30,000 words based on a research.
40. A Student shall first present the research proposal to a panel of resource persons appointed by the NILIS/BOM and thereafter give at least two seminar presentations before he/she may be permitted to submit the dissertation.

- 40.1. The Senate, on the recommendation of the Board of Management, NILIS shall appoint a supervisor/s to guide each registered student in Dissertation writing. In the appointment of the supervisor, the BoM, NILIS may be guided by the tentative subject area of research suggested by the student. The candidate through the supervisor shall keep the Coordinator and the Director informed about the work of his/her periodically, at least every two months.
- 40.2. There will be continuous monitoring of the progress. The candidate shall meet the supervisor regularly as arranged with the consent of the supervisor, to report on the progress made on the research. Each time he/ she meets the supervisor, candidate shall obtain a brief comment on the progress made, on standard form issued by the NILIS and thereafter present the comments to the Coordinator.
- 40.3. If a candidate, in the opinion of the Supervisor, the Academic committee and BoM, is not making satisfactory progress, the Senate may cancel the registration of the student and such student shall there upon cease to be a registered postgraduate student of University.
- 40.4. An MLS candidate shall, through his/her supervisor, notify the Senior/Assistant Registrar of his/her intention to submit his/her Dissertation for examination at least one month before the submission so as to enable the NILIS authorities to make the required arrangements for the examination of the dissertation. The student shall submit a two-page abstract of the dissertation along with the notice.
- 40.5. After such notice is given, an MLS student shall submit to Senior/Assistant Registrar, within a three-month time, three copies of the Dissertation prepared together with an identical electronic copy in accordance with the rules and regulations made by the NILIS.
- 40.6. The Senate, on the recommendation of the BoM and the Academic Committee of NILIS shall appoint two examiners, to examine the Dissertation.
- 40.7. Each examiner shall submit to the Senior/Assistant Registrar in charge of examination a written report on the Dissertation examined, with clear statement as to the quality of the Dissertation examined with an evaluation based on grade point as per Section 32 of these By-Laws and definite recommendations as to whether the Dissertation should be accepted, rejected, revised or amended.

40.8. Except where Dissertation is rejected by both the examiners, the candidates shall be subjected to *viva voce* examination by a Board of Examiners, which shall consist of:

- a. The Director, NILIS (who shall preside)
- b. The Coordinator of the MLS Programme (as an observer) and
- c. The two examiners appointed to assess the dissertation; and
- d. The Supervisor (as an observer)

40.9. If there is a discrepancy between the examiner's decisions and if they cannot come to an agreement, the dissertation shall be sent to a Third Examiner for evaluation.

40.10. After consideration of the reports of examiners on the dissertation and the performance of the candidate at the *viva voce* examination, the Board of Examiners shall decide whether in its view:

- a. the degree for which the candidate has submitted himself/herself for examination shall be awarded, provided all the other requirements are satisfied by the candidate.

**OR**

- b. the degree for which the candidate has submitted himself/herself for examination shall be awarded subject to such minor amendments/ corrections to the dissertation as may be specified by the Board of examiners and the corrected dissertation submitted within a maximum period of 3 months, signed by the Supervisor and certified by the same Examiners that the corrections have been made.

**OR**

- c. the degree for which the candidate has submitted himself/herself for examination shall be awarded subject to such major amendments/ corrections to the dissertation as may be specified by the Board of examiners and the corrected dissertation submitted within a maximum period of 6 months, signed by the Supervisor and certified by the same Examiners that the corrections have been made.

**OR**

- d. the degree shall not be awarded, but the candidate shall be permitted to resubmit the dissertation within a maximum period of one year. The revised dissertation

shall be reevaluated by the same examiners, and the candidate shall be summoned for another viva-voce examination.

**OR**

- e. The degree shall not be awarded, and the candidate shall not be permitted to present himself/herself again for the award the same degree.

41. When a dissertation is accepted for the award of the MLS degree, one copy together with an identical electronic version shall be submitted to NILIS.

42.

- 42.1. The fees for application, registration, examination and library facilities shall be determined from time to time by the NILIS/BOM. Subject to Section 7.4 of these By-Laws, the fees paid shall under no circumstance be refunded.
- 42.2. There will be additional fees charged for referred and/ or failed candidates as determined by the BoM, on the recommendation of the Academic committee, depending on the expenses to be incurred by the NILIS to services their repeat attempts in the PGDip (LIS)/MLS examination process.

**Part VI - Interpretations**

43. In these By-Laws unless the context otherwise requires

"Council" means the Council of the University of Colombo constituted by the University Act. No. 16 of 1978 (as amended subsequently).

"Senate" means the Senate of the University of Colombo constituted by the University Act. No. 16 of 1978 (as amended subsequently).

"University" means The University of Colombo, Sri Lanka.

"National Institute of Library & Information Sciences" (NILIS) means the National Institute of Library and Information Sciences constituted by the ordinance of No 01 of 1999 made by the Minister under Universities Act No 16 of 1978.

"Board of Management" means the academic and executive body of the Institute constituted by the National Institute of Library & Information Sciences Ordinance, No 01 of 1999 made by the Minister under Universities Act No 16 of 1978.

"Academic Committee" means the Academic Committee of the National Institute of Library & Information Sciences relevant to all academic programmes.

"Registrar" means the Registrar, Deputy Registrar, Acting Registrar or any other officer authorized to sign for and on behalf of the Registrar of the University of Colombo.

"Coordinator" means the Coordinator assigned for a defined period to coordinate functions relevant to the above respective postgraduate degree programmes.

44. Any question regarding the interpretation of these by-Laws shall be referred to the Council and whose decision shall be final.

### **Programme Schedule**

#### **Postgraduate Diploma in Library and Information Science [PGDip (LIS)]**

| <b>Semester</b> | <b>Course Code</b> | <b>Course title</b>   | <b>No. of Credits</b> |
|-----------------|--------------------|---|-----------------------|
| Semester I      | PGDip(LIS) 8111    | Foundation of Library & Information Science and Information Society | 2                     |
|                 | PGDip(LIS) 8112    | Collection Management   | 2                     |
|                 | PGDip(LIS) 8113    | Organization of Knowledge and Bibliographic Control                 | 5                     |
|                 | PGDip(LIS) 8114    | Management Principles, Information Marketing and Entrepreneurship   | 5                     |
| Semester II     | PGDip(LIS) 8115    | Research Methodology  | 3                     |
|                 | PGDip(LIS) 8216    | Library Information Systems Management                              | 4                     |
|                 | PGDip(LIS) 8217    | Library Project Management  | 3                     |
|                 | PGDip(LIS) 8218    | User needs, Behaviour and User Education                            | 3                     |
|                 | PGDip(LIS) 8219    | Project Report  | 3                     |
|                 |                    | Total credits as per SLQF   | 30                    |

#### **Master of Library and Information Science (MLS)**

| <b>Semester</b> | <b>Course Code</b> | <b>Course title</b>              | <b>No. of Credits</b> |
|-----------------|--------------------|----------------------------------|-----------------------|
| Semester I      | MLS1031            | Advanced Research Methodology    | 3                     |
|                 | MLS1032            | Seminar on new trends in LIS     | 2                     |
| Semester II     | MLS1043            | Dissertation                     | 25                    |
|                 |                    | Total credits of MLS as per SLQF | 30                    |