# Advanced Certificate in Librarianship
## (Course code: ACL)

**ACL 2024**

### 1) Introduction

The necessity to offer a basic program of study in library and Information science (LIS) arises out of the needs of two distinct groups; namely, those who are employed in primary job categories within the LIS profession without having any G.C.E. A/L qualifications required to enter the Diploma programs in LIS and for those who desire an introductory exposure to LIS. The course is designed to develop the knowledge, skills, and attitudes at elementary level, of those currently working in the field of Library and Information Science and the future entrants into the field.  The program is at the Sri Lanka Qualification Framework level 03.

### 2) Target Group

For anyone working in the field of Library and Information Science or interested to enter the field of Library and Information Science.

### 3) Entry Requirements

- GCE(O/L) (Old Syllabus): Passed six core subjects including medium language and mathematics and have credits (C) or higher grades for minimum of (any) three subjects.
- GCE(O/L) (New Syllabus) (introduced in 2007): Passed six subjects including medium language and mathematics and have credits (C) or higher grades for minimum of (any) three subjects.
- The above results can be achieved in two sittings.
- If these results are obtained in two sittings, the first results sheet must include passes in five core subjects including medium language and mathematics and must have credits (C) or higher grades for minimum of (any) three subjects.

### 4) Learning Outcomes

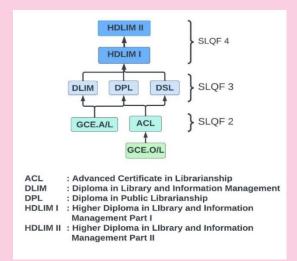After completion of the program, students will be able to,
- understand the basic library operations,
- use ICT and English language for basic communication and information retrieval,
- identify the essential information services offered by a library,
- recognise the differences/similarities of different types of libraries,
- present information in a structured and organized manner associated with a library-related project.

### 5) Course Contents

1. Preparation for Professional Studies (ICT and English)
2. Introduction to librarianship
3. Collection development and management
4. Information services
5. Types of Libraries (Government, School, Public, University and other types)
6. Project report

**6)** **Significance of the Program:** As shown in the figure, completion of ACL will enable to continue to Higher Diploma I and II (HDLIM I and II) conducted by NILIS at SLQF Level 4.



ACL : Advanced Certificate in Librarianship
DLIM : Diploma in Library and Information Management
DPL : Diploma in Public Librarianship
HDLIM I : Higher Diploma in LIbrary and Information Management Part I
HDLIM II : Higher Diploma in LIbrary and Information Management Part II

**7)** **Course Duration: 06** Months

**8)** **Medium:** Sinhala, Tamil or English (A program in any particular language will be conducted only if an adequate number of students have enrolled, to study in that medium).

**9)** **Conducting classes:** All classes will be conducted in hybrid mode.

**10)** **Evaluation Criteria.**

Evaluation will be through assignments. For each module (except the project report), two assignments will be given. Each assignment will be assigned marks out of 100% and the average of the two assignments will be considered as the final mark of that module. Project Report will be assigned marks out of 100% and the total gained will be considered as the final mark. There will be no final written examinations for any of the modules.

**11)** **To Obtain the Diploma in Library and Information Management Certificate**

Those who obtain a C Grade or higher for each module shall be awarded the Advanced Certificate in Librarianship.

**12)** **Course Fees of DLIM:** SL Rs. 25,000.

**13)** **Selection Interviews:** on 6th January 2024

**14)** **Commencement of the Program:** In February 2024.

**15)** **Process of applying.**
1. Download the application from our website (https://nilis.cmb.ac.lk/home/)
2. Complete the application form as clearly as possible.
3. Deposit Rs. 300.00 as the Application Processing Fee to the Account No. 086100101191736 of Peoples' Bank, Thimbirigasyaya Branch and attach the original receipt in the given cage in the Application Form.
4. Attach certified copies of the birth certificate, GCE/OL / GCE/AL certificate, and the NIC.
5. Visit NILIS on **06th January 2024 at 9.30 am** with the originals of all certificates mentioned above.

"Deputy Registrar
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