



Advanced Certificate in Librarianship

(Course Code: ACL)

ACL 2023

1. Introduction

The Advanced Certificate in Librarianship (ACL) is offered in conformity with the Sri Lanka Qualifications Framework (SLQF) Level 02, and aimed at facilitating the development of participants' knowledge, attitudes, and skills relevant to librarianship. It also enables those who successfully complete the ACL to join one of the Diploma programs being conducted by the NILIS.

2. Target Group

For candidates with little or no prior knowledge in this discipline and/or have not undergone any prior formal training in an academic or professional library setting this course would be a steppingstone.

3. Entry Requirements

The minimum qualifications required to enter the course is

- GCE(O/L) (Old Syllabus): Passed six core subjects including medium language and mathematics and have credits (C) or higher grades for minimum of (any) three subjects.
- GCE(O/L) (New Syllabus) (introduced in 2007): Passed six subjects including medium language and mathematics and have credits (C) or higher grades for minimum of (any) three subject.
- Above results can be achieved in two sittings.
- If these results are obtained in two sittings, the first results sheet must include passes in five core subjects including medium language and mathematics and must have credits (C) or higher grades for minimum of (any) three subjects.

4. Intended Learning Outcomes

After Completing this course, the participant will be able to:

- Illustrate how libraries function to serve persons with different needs and purposes.
- Perform routine library procedures.
- Identify key authoritative information sources.
- Use ICT and English language for basic communication and information retrieval.
- Support and promote general reading.
- Plan and execute a library extension activity.

5. Significance of the Program: As shown in the figure, completion of ACL will enable those who do not have GCE/AL, to enter one of the Diploma programs (SLQF Level 3) conducted by NILIS and continue to Higher Diploma at SLQF Level 4.

6. Course Content

- Preparation for library Professional Studies
- Introduction to Librarianship
- Collection Development & Organization
- Information Searching & Library Projects
- School and Public Libraries
- Project

7. Duration: Six months

8. Medium of Instruction: Sinhala OR Tamil (A program in any language will be conducted only if an adequate number of students have enrolled to study in that particular medium)

9. Mode of Study: All classes will be conducted **only in online mode** until further notice.

10. Method of Evaluation:

By way of assessing classroom assignments and a short project report, students' performance will be evaluated.

11. Award of Advanced Certificate in Librarianship:

Candidates must obtain at least 50% out of 100% for each subject, to obtain the Advanced Certificate in Librarianship.

12. Course Fees:

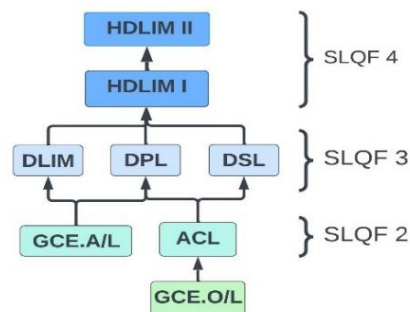
Rs.16,000/= which must be paid in a single installment.

13. Applications closes on: 15th March 2023

14. Commencement of the Program: June 2023

15. Process of Applying:

- Download the application from our website. (www.nilis.cmb.ac.lk)
- Fill the application form as clearly as possible.
- Deposit **Rs. 300.00** as Application Processing Fee to the Account No. **086100101191736** of Peoples' Bank, Thimbirigasyaya Branch and paste the original receipt in the given cage in the Application Form.
- Enclose certified copies of the birth certificate, GCE/OL certificate(s) and the NIC.
- Write the course code on top left corner of the envelope.
- Post the application and other attachments to the,
"Senior Assistant Registrar
National Institute of Library & Information Science (NILIS)
University of Colombo
Colombo 03"



ACL : Advanced Certificate in Librarianship
 DLIM : Diploma in Library and Information Management
 DPL : Diploma in Public Librarianship
 HDLIM I : Higher Diploma in Library and Information Management Part I
 HDLIM II : Higher Diploma in Library and Information Management Part II